

# APPLYING FOR SECONDARY SCHOOL

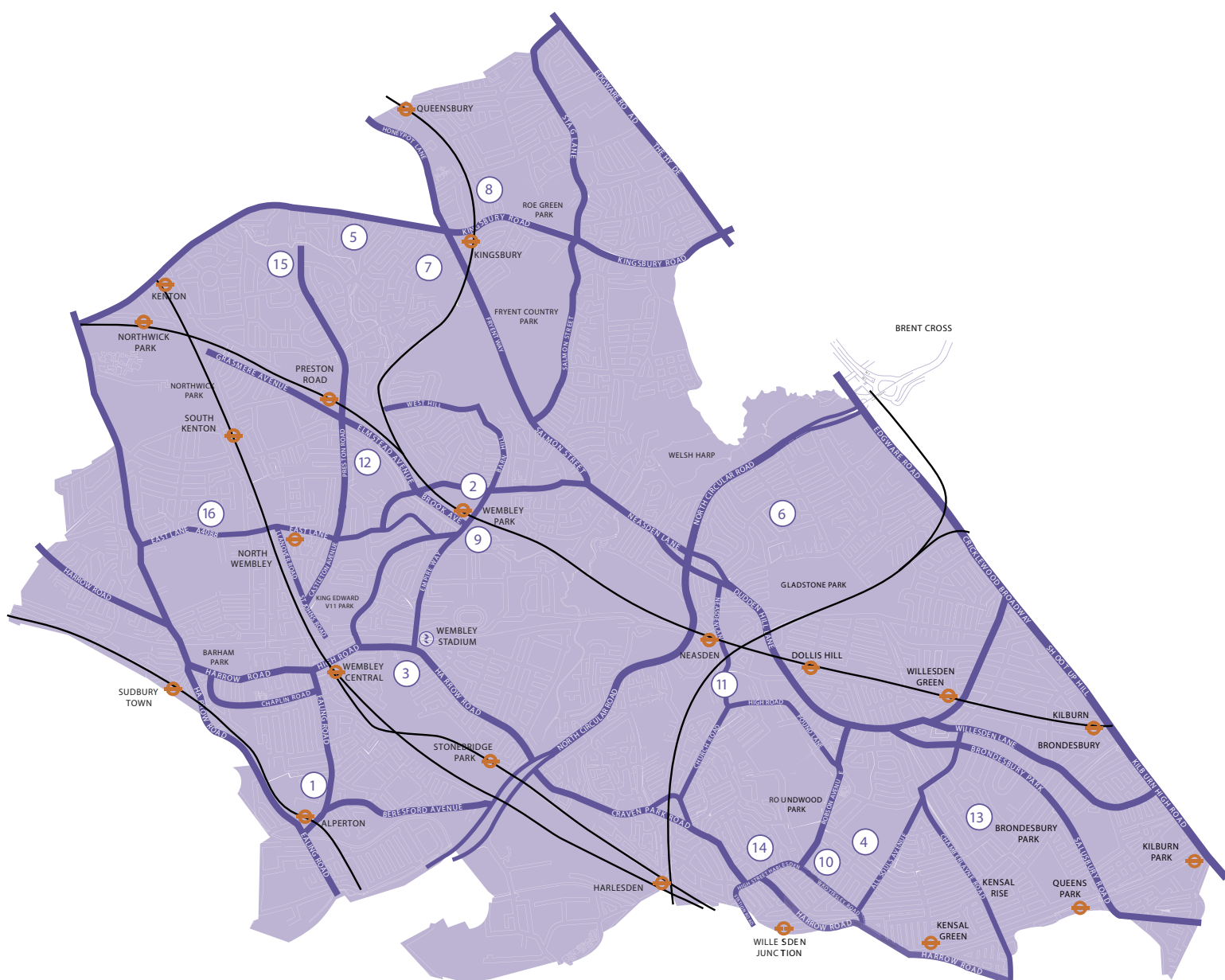
for September 2023

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# Location of Brent secondary schools

- |   |                           |   |  |
|---|---------------------------|---|--|
| ① | Alperton Community School | ⑨ | Michaela Community School                |
| ② | Ark Academy               | ⑩ | Newman Catholic College (Boys)           |
| ③ | Ark Elvin Academy         | ⑪ | North Brent School                       |
| ④ | Capital City Academy      | ⑫ | Preston Manor High School                |
| ⑤ | Claremont High School     | ⑬ | Queens Park Community School             |
| ⑥ | E-Act Crest Academy       | ⑭ | St. Claudine's Catholic School for Girls |
| ⑦ | JFS                       | ⑮ | St. Gregory's Catholic Science College   |
| ⑧ | Kingsbury High School     | ⑯ | Wembley High Technology College          |



# Contents

Map of Brent secondary schools.....	2
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## Section 1 – Apply

Key Information .....	4
Before you make your application .....	4
Myth Busters – get the facts! .....	5
School Open Events .....	6
Using the online application system.....	8
Your child’s address.....	11
Fraudulent applications .....	11
Special Needs and exceptional social/medical circumstances .....	11
Looked after and previously looked after children .....	12
All-Through schools .....	12
Supplementary Information Forms (SIFs).....	12
Twins and multiple births .....	12
Children educated outside their normal age group .....	12
Late applications .....	12
Changing preferences .....	13
In-Year Admissions .....	13
In-year fair access protocol.....	13
Children of UK Service Personnel.....	13
Sixth form admissions .....	13
14-19 Applications .....	13

## Section 2 – Offers

How we process your application .....	14
Offers and responding .....	14
Waiting lists and appeals.....	15

## Section 3 – Brent secondary schools

How places were allocated for September 2021 .....	16
School details and oversubscription criteria.....	17
Studio Schools/University Technical Colleges.....	33

## Section 4 – Additional information

Contact information.....	35
Applicants with special educational needs .....	35
Home to school travel .....	36
Free school meals.....	37
Private fostering .....	37
Data Protection .....	37

# Section 1 – Apply

## Apply for...

### Secondary school for September 2023

If your child was born between 1 September 2011 and 31 August 2012, you need to apply for them to start secondary school in September 2023.

### Studio School and University Technical College (UTC) for September 2023

If your child was born between 1 September 2008 and 31 August 2009, you can apply for a place at a Studio School or University Technical College (UTC) in neighbouring authorities. More details can be found on page 33.

### Sixth Form

Admissions to sixth form are dealt with directly by schools. Contact schools directly for further information.

### In-Year Admissions

If your child does not currently have a school place or you wish to transfer them to a different school, you will need to make an 'In-Year' application. Please visit [www.brent.gov.uk/inyearadmissions](http://www.brent.gov.uk/inyearadmissions) for more information.

### Important Dates

Date	
September/October	School Open Events (see p6)
<b>31 October 2022</b>	<b>Applications deadline</b>
1 March 2023	National offer day (see page 14)
15 March 2023	Response deadline
15 March 2023	Deadline for applications and changes for the second round
<b>Week ending 24 March 2023</b>	<b>Second round offers</b>
31 March 2023	Second round response deadline
28 April 2023	Deadline for applications and changes for the third round
<b>Week ending 19 May 2023</b>	<b>Third round offers</b>
26 May 2023	Third round response deadline
September 2023	Children start school

### Before you make your application

1	<b>Are your preferences realistic?</b> Consider how likely it is that your child will be offered a place at your preferred schools.	Read the admissions criteria for each school and look to see which criteria apply to your child. The admissions criteria for Brent schools are listed on pages 17 to 31.
2	<b>Do you live close enough to get a place?</b> Find out your home to school distance. Compare with cut-off distances from last year.	Find the distance to your preferred schools using the Direct Gov schools finder ( <a href="http://www.gov.uk/school-performance-tables">www.gov.uk/school-performance-tables</a> ) The distance of the last child offered a place at Brent schools from last year is on page 16. Remember that although this information can be used to give you an idea of how likely it is that you will be offered a place, the 'last distance' will change every year. We can never guarantee any child will be offered a place at any school.
3	<b>Visit schools</b>	Open event details for Brent schools are available on page 6.
4	<b>Read Ofsted reports</b>	You can view reports at <a href="http://www.ofsted.gov.uk">www.ofsted.gov.uk</a> Brent has many 'Good' and 'Outstanding' schools.
5	<b>How will your child travel to school?</b>	A long journey to school on public transport may not be the best choice for a child.
6	<b>Talk to your child and other parents</b>	Remember that the right school for your friend's child may not be the right school for your child. Don't judge a school based on what others say – visit the school and see for yourself.



## Myth busters – get the facts!

It is easy to make assumptions about how school admissions works. Here are some of the common myths and misunderstandings, as well as the facts.

Myth	The facts
My child has a right to a place at one of my preferred schools.	The local authority must offer your child a place at the highest preference school they qualify for. If your child does not qualify for any of your preferred schools (e.g. because your preferences were unrealistic), they will normally be allocated a place at the nearest school to your home with a vacancy.
I have an older child already at the school so I do not need to apply.	Everyone must apply for their child even if they have a brother or sister already at the school. Most schools give priority to siblings, but if you don't apply you could miss out on a place.
Listing one school will mean that you will have to offer me that school.	Listing only one school does not increase your child's chances of being offered a place. If your child does not qualify for that school, then they will normally be allocated a place at the nearest school to your home with a vacancy.
Listing the same school six times will improve my chances of being offered a place.	Your child can only be considered once for a school and any duplicated preferences will be deleted.
I live nearer to the school than the last child offered under the distance criterion last year so I'm guaranteed a place.	Although the information listed on page 16 can give you an idea of how likely it is that you will be offered a place at your preferred school, the 'last distance' will change every year. We cannot guarantee any child will be offered a place at any school.
Children in my road go to the school so my child will too.	The number of pupils offered under each criterion at each school can change every year, so just because you know pupils living near you go to a certain school, it does not mean that your child will be offered a place there.
If I apply to a school in another borough, their residents will have priority over me.	An admissions authority cannot give preference to its own residents and published admissions criteria cannot include the borough of residence. Brent does not discriminate between applicants who live in the borough and those who do not.
It does not matter if my form is late.	If you apply after 31 October 2022, we will look at your application after all those who applied on time and it is very unlikely that you will be offered one of your preferred schools.
I can only apply for Brent schools.	You can apply for both Brent and out of borough schools by listing them on the Brent application form.

## School open events

We would recommend that you visit all the schools that you are thinking of applying for to find out more about the school.

DfE Code	School	SIF* required	Type of School	Open events
304 5405	<b>Alperton Community School</b> Ealing Road, Wembley, Middlesex HA0 4PW	No	Academy	OPEN DAY: Wednesday 28 September 2022. Further Dates for Open Days will be announced in the Autumn Term 2023. See website for full details <b><a href="http://www.alperton.brent.sch.uk">www.alperton.brent.sch.uk</a></b>
304 6906	<b>Ark Academy</b> Bridge Road, Wembley HA9 9JP	No	Academy	See website <b><a href="http://www.arkacademy.org">www.arkacademy.org</a></b> for further information
304 4001	<b>Ark Elvin Academy</b> Cecil Avenue, Wembley HA9 7DU	No	Academy	OPEN EVENING: Tuesday 20 September 2022, 6pm Tours of the school every Wednesday at 9.30am. Must be prebooked through school website <b><a href="http://www.arkelvinacademy.org">www.arkelvinacademy.org</a></b>
304 6905	<b>Capital City Academy</b> Doyle Gardens, Willesden, London NW10 3ST	Yes	Academy	OPEN MORNINGS: Wednesday 6 July 2022, 10am - 11.15am Tuesday 12 July 2022, 10am - 11.15am Tuesday 20 September 2022, 09.15am - 10.45am Tuesday 4 October 2022, 09.15am - 10.45am Tuesday 11 October 2022, 09.15am - 10.45am Tuesday 18 October 2022, 09.15am - 10.45am OPEN EVENING: Thursday 29 September 2022, 5pm - 7pm See website for full details <b><a href="http://www.capitalcityacademy.org">www.capitalcityacademy.org</a></b>
304 5400	<b>Claremont High School</b> Claremont Avenue, Kenton, Harrow HA3 0UH	No	Academy	OPEN EVENING: Thursday 22nd September 2022, 5pm - 7.30pm See website for full details <b><a href="http://www.claremont-high.org.uk">www.claremont-high.org.uk</a></b>
304 6907	<b>E-Act Crest Academy</b> Crest Road, Neasden, London NW2 7SN	No	Academy	OPEN EVENING: Thursday 29 September 2022, 5pm – 8pm OPEN MORNINGS: Monday 3 October 2022, 9.15am – 10.45am, and 2pm – 2.45pm Tuesday 4 October 2022, 9.15am – 10.45am Wednesday 5 October 2022, 9.15am – 10.45am See website for full details <b><a href="mailto:www.crestacademy@e-act.org.uk">www.crestacademy@e-act.org.uk</a></b>
304 4033	<b>JFS</b> The Mall, Kenton Harrow, HA3 9TE	Yes	Voluntary Aided	OPEN MORNINGS: Thursday 29 September 2022, 9.30am - 10.30am Thursday 10 October 2022, 9.30am - 10.30am OPEN EVENING: Wednesday 21 September 2022, 4pm - 7pm See website for full details <b><a href="http://www.jfs.brent.sch.uk">www.jfs.brent.sch.uk</a></b>

\* SIF = supplementary information form

DfE Code	School	SIF* required	Type of School	Open events
304 5402	<b>Kingsbury High School</b> Lower School, Bacon Lane, Kingsbury, London, NW9 9AT	No	Academy	OPEN EVENING: Tuesday 4 October 2022, 5pm - 7.30pm Please check the school website <b><a href="http://www.kingsburyhigh.org.uk">www.kingsburyhigh.org.uk</a></b> for further details and updates.
304 4000	<b>Michaela Community School</b> North End Road, Wembley, HA9 0UU	No	Free School	See website <b><a href="http://www.mcsbrent.co.uk">www.mcsbrent.co.uk</a></b> for full details and booking.
304 5407	<b>Newman Catholic College</b> Harlesden Road, London NW10 3RN	Yes	Voluntary Aided	OPEN MORNINGS: Tuesday 27 September 2022, 9.15am - 10.45am Wednesday 28 September 2022, 9.15am - 10.45am Tuesday 4 October 2022, 9.15am to - 10.45am Wednesday 5 October 2022, 9.15am - 10.45am See website for full details <b><a href="http://www.ncc.brent.sch.uk">www.ncc.brent.sch.uk</a></b>
304 4003	<b>North Brent School</b> East Lane Site - East Lane, Wembley HA0 3NT	No	Academy	OPEN EVENING: Tuesday 20 September 2022, 5.30pm - 8.30pm See website <b><a href="http://www.northbrentschool.co.uk">www.northbrentschool.co.uk</a></b>
304 5410	<b>Preston Manor School</b> Carlton Avenue East, Wembley HA9 8NA	No	Academy	OPEN EVENING: Thursday 22 September 2022, 6pm - 8.30pm OPEN MORNING: Monday 26 September 2022, 9am – 11am Tuesday 27 September 2022, 9:15am – 11am See website for full details <b><a href="http://www.preston-manor.com">www.preston-manor.com</a></b>
304 5403	<b>Queens Park Community School</b> Aylestone Avenue, London NW6 7BQ	No	Academy	OPEN EVENING: Thursday 22 September 2022, 6pm See website for full details <b><a href="http://www.qpcs.brent.sch.uk">www.qpcs.brent.sch.uk</a></b>
304 5404	<b>St. Claudine's Catholic School for Girls</b> Crownhill Road, London NW10 4EP	Yes	Academy	OPEN EVENING: Thursday 22 September 2022, 3pm - 7pm OPEN MORNING TOURS: Friday 23 September 2022, 9.15am - 12.15pm Monday 26 September 2022, 9.15am - 12.15pm Tuesday 27 September 2022, 9.15am - 12.15pm Wednesday 28 September 2022, 9.15am - 12.15pm See website for full details <b><a href="http://www.stclaudines.co.uk">www.stclaudines.co.uk</a></b>
304 5406	<b>St Gregory's Catholic Science College</b> Donnington Road, Kenton, Harrow HA3 0NB	Yes	Academy	OPEN EVENING: Thursday 6 October 2022, 3pm See website for full details <b><a href="http://www.stgregorys.harrow.sch.uk">www.stgregorys.harrow.sch.uk</a></b>
304 4006	<b>Wembley High Technology College</b> East Lane, North Wembley HA0 3NT	No	Academy	OPEN EVENING: Tuesday 20 September 2022, 5.30pm - 8.30pm See website <b><a href="http://www.northbrentschool.co.uk">www.northbrentschool.co.uk</a></b>

\* SIF = supplementary information form

# Apply for your child's school place online

## eadmissions.org.uk

### Applying online for a school place is quick and easy. Follow the steps below and you are ready to start your child's online application.

- Each screen will explain what you need to do; there are guidance notes on the left hand side of the screen to help you.
- You can select any text that is underlined (usually a question/section of the form that needs to be completed) and this will open in a new window with an explanation of what is required.

#### Step 1: Getting started

- Before you start your online application, you will need to do some research.
- See the authority's website for details about how applications are processed.
- Visit schools.
- Check school websites.
- Read the admissions criteria for the schools you are interested in.
- Check how places were offered in previous years.
- You should check transport policies for local authorities (outside London).

#### Step 2: What to do if this is the first time you are applying online using eAdmissions

- If you have used the eAdmissions system before to apply for a school place for any of your children you do not need to register again. Instead please go to Step 3.
- If this is the first time you are using the eAdmissions website you must register to apply online.
- You will need an email address to register.
- If you already have an email address you should set your spam/junk mail filter to 'Standard' so that emails from eAdmissions go straight to your inbox.

You should check your spam/junk email folder now and then to make sure that messages from the eAdmissions website are not sent there by mistake.

- You can also sign up to get notifications during the admissions process either by text message or by downloading the 'Parent Comms' mobile App.
- It is important that you register well before the deadline, in case there are any problems making your application. The closing date is: 31 October for Secondary and 14/19 (Studio Schools and UTCs) applications
- Register yourself on the eAdmissions website.
- You will then be asked to create your own password.
- We will send you an email with your username and instructions on how to validate your email address.
- The email will also contain a link which will take you to the eAdmissions login page to start your application.
- Please keep your username and password safe as you will need them to login and apply for any other children you have, and to see the outcome of your application on 1 March 2023.

#### Step 3: What to do if you have applied before using eAdmissions or you have just registered and received your user name

- On the home page select 'Return to an existing account' and enter your username and password.
- If you have forgotten your username or password we can re-send them to you when you select the 'Forgotten your user name or password?' link.
- We will send you an email to the email address you used when you first registered (please check your spam/junk folder as it may have gone there).
- Once you login the page with your personal details is displayed. **You must check if any of your details have changed and update them straight away.** If your details are correct tick the mandatory box to confirm that your details are correct.



- You will need to read and agree the Privacy Policy by ticking the box.
- Then select the 'Save and continue' button to move on to the application process.

#### Step 4: Adding your child's details

- The next page is your home page called 'My school admissions'. If you can see your child's name on your 'My school admissions' page, select the 'Start new application' button below the child's name. This button will only be available for children whose date of birth falls within a relevant age range. Check existing details and select the 'Next' button.
- If your child's name is not listed, select the 'Start a new application for a child that is not listed below' button. Enter the details requested about the child you are making the application for on the 'Child details' page and select the 'Next' button.

#### Please remember

- Council tax account number: Brent Council ask you to provide this information for the address where your child lives.
- Child's current school: Please select the school from the drop down list. Only type the name of the school in the box if your child is at a nursery school or you cannot see the current school name listed.
- Twins or triplets: If you have twins or triplets you must make an application for each child and tick the multiple birth box.

#### Step 5: Adding school preferences

- Add your preferences in the order you prefer them. You can select up to six schools.
- Make sure you include the details of any brothers or sisters who will be attending one of the schools or linked schools you have applied for. If you do not tell us, you may lose out on the sibling criterion.
- Please be aware that not all schools have a medical or social criteria, please check before selecting your schools.
- If the schools you have selected allow medical or social criteria and you would like your child to be considered under this criteria you must tick the relevant box and attach supporting evidence. You

can attach documents once you have submitted your application. **If you do not provide the evidence to support your application, your request cannot be considered under that criterion.**

- Some schools ask you to fill in extra forms called supplementary information forms (SIF). If you do not fill in these forms and/or send them direct to the relevant school, you risk your chance of getting a place at these schools.
- It is your responsibility to check that your online application is fully completed and that you have entered all details correctly. If you do not tick certain boxes or enter relevant information (for example the sibling box) your application will not be considered under that criterion.
- Each time you fill in the information on a page, make sure that you select 'Next' button or the information will not be registered.

#### Step 6: Submitting your application

- You can make changes to your online application up until the closing date. Each time you make a change you must resubmit your application.
- Select the 'Submit application' button on the last page.
- After you have submitted your application you will receive an email confirming details of your online application. The email will list an application reference number similar to this: 304-2023-09-E-654321.
- If you do not receive a number it means your application was not submitted successfully and you must login and select the 'Submit application' button again.
- If you have made changes to your details or your child's details, you will have to resubmit your application. Check the 'My school admissions' page and select resubmit application for your most recent changes to be recorded.

#### Step 7: Attaching documents

Many local authorities need you to send them information to support your application. You can find out what each local authority needs by reading their information booklet about applying for school places. Select 'Local Authority details' button on the left hand side bar. Documents you may need to attach:

- Confirmation of, your child's address and their date of birth.
- Information to support your application such as doctors letters if you have applied under the medical criterion.
- Information to confirm your child was looked after or previously looked after.
- Information to confirm that you are a crown servant.

### Important information

If you have ticked any of the categories above and do not provide evidence to show this, the local authority is unlikely to take account of this when making allocations.

### What happens next?

- If you submitted your application by the closing date, you will be sent the outcome of your application during the evening of the published national offer day.
- You should respond within 14 days. To accept or decline your offer you should log back in to your eAdmissions account and select the 'View outcome of application and respond' button.

### Receipt details

Keep a record of your application reference number as you may need to refer to this at a later date.

## How applications are considered

- All secondary schools in Brent are their own admission authority and admission decisions are made by the Governing Board or the academy trust according to their admission arrangements.
- The oversubscription criteria are used to determine the order in which offers are made and will be used if more applications are received for any school than there are places available.
- Children with an Education, Health and Care Plan which names a specific school will be admitted to that school. The oversubscription criteria are then applied to all other children.
- If a school receives fewer applications than places available, all children will be offered, where the school is the highest available preference.
- A summary of admission arrangements and detailed information for each school is available on pages 17 to 32. The full admission policies are available online at **[www.brent.gov.uk/admissionarrangements](http://www.brent.gov.uk/admissionarrangements)**.
- All schools operate a tie break to distinguish between students in the same criteria with equal priority. Please check each school's full admission arrangements for details.
- In response to changes made to the School Admissions Code in September 2021, all admission authorities in Brent have been required to update their admissions criteria to include 'children adopted from state care abroad' within their definition of 'previously looked after children'.

## Your child's address

- The address used must be the child's permanent home address on 31 October 2022.
- Do not list an address of a relative or someone who provides temporary care for your child, a business address, a childminder's address or any address other than the child's permanent home address.
- If the family own a property but are living at and apply from a different address, the council will assume that the second address is temporary and that the property that you own is where the child ordinarily lives.

### Proof of address

- We do not require proof of address to be sent in with your application.
- Please supply your council tax reference number on the application (e.g. from your bill). If you don't pay council tax directly, please leave this question blank.
- Brent Council will check internal council databases in order to verify your address.
- Where it is not possible to verify your address or you have recently moved, we will write to you asking for two proofs of address.

### Children living at two addresses

- An application can only be processed from one address.
- The application should include the address the child normally lives at for the majority of the school week.
- If a child resides equally between two addresses, it is the parents' responsibility to agree between themselves which address will be used. One application should be submitted using the address agreed by both parents.

### Change of address

- We can only accept changes of address after you have moved. We will not process your application from an intended future address.
- If you move address prior to the closing date (31 October 2022) you should update your address online and resubmit your application. If the closing date has passed, you must tell the council straight away by emailing [school.admissions@brent.gov.uk](mailto:school.admissions@brent.gov.uk).
- You must supply evidence of your change of address.
- Evidence must be received on or before 9 December 2022 in order for your new address to be used when processing your application and calculating home to school distances.
- If we receive evidence of your change of address after 9 December 2022, we will not be able to

update your home to school distances until after 1 March 2023 (national offer day).

### Fraudulent applications

- Brent Council takes any attempt to obtain a school place through fraudulent means very seriously.
- We will verify addresses to ensure that places are allocated appropriately and fairly.
- Any address proof or supporting documentation which is false or deliberately misleading may lead to offers being withdrawn.
- Stringent checks will be carried out to ensure applications are not fraudulent.
- Home visits may be carried out to verify addresses.

## Children with special needs

- If your child has an Education, Health and Care Plan (EHCP), please do not complete an application.
- You should contact Brent Special Educational Needs Assessment Service (SENAS) on 020 8937 3229 or [sen.assessments@brent.gov.uk](mailto:sen.assessments@brent.gov.uk) who will manage your child's transition to secondary school.

### Exceptional social/medical circumstances

- Some schools give higher priority to children with social or medical needs, even if they do not have an Education, Health and Care Plan (EHCP).
- If you state a preference for a particular school because of the medical, social or special educational needs of your child you must demonstrate how only this school meets your child's special circumstances.
- To be considered on this basis you must submit independent, professional evidence which sets out the particular reasons why the school is the most suitable and the difficulties that could be caused if your child has to attend another school.
- Your evidence should be submitted directly to the school and attached to your online application. It will normally be in the form of a report from a suitably qualified, independent professional like a doctor.
- Evidence should be submitted by 31 October 2022 (the closing date for on time applications). Evidence submitted after this date may not be considered until the second or subsequent round of offers.
- See individual schools' oversubscription criteria for further information (pages 17 to 32).

### Looked after and previously looked after children

- If you are completing the application for a looked after child or a child who was previously looked after (including adopted from state care outside England), please indicate this on the application.
- Applicants must name the council who looks after the child and provide a letter from the social worker confirming that the child is in care.
- Previously looked after children are children who were looked after but ceased to be so because they were adopted or became subject to a child arrangements or special guardianship order, or who were adopted from state care abroad.
- If the child was adopted immediately after being in care, please provide a copy of the child arrangements order, special guardianship order or proof of adoption from your child's home authority.

### All-Through schools

- Ark Academy and Preston Manor are "All-Through" schools which educate children aged between four and 18. Primary school students in Year 6 continue directly into the secondary school, with a guaranteed place in Year 7.
- Ark Academy admits 180 students to Year 7 in 2023 of whom 60 may be students progressing from Year 6 within the school. Similarly Preston Manor School admits 252 students to Year 7 in 2022 of whom 60 may be students progressing from Year 6 within the school.
- If you currently attend Year 6 at Ark Academy or Preston Manor School
  - If you want to stay at Ark Academy/Preston Manor School for Year 7 and you are not interested in any other schools you will be offered a place automatically. You do not need to apply.
  - If you wish to change school for Year 7 you must apply. List the schools you want more than Ark Academy/Preston Manor School in the order you prefer them. The first preference is the school you want the most.
  - You will not be considered for any schools you list as a lower preference than Ark Academy/Preston Manor School.

### Supplementary Information Forms (SIFs)

- Some schools require an additional or Supplementary Information Form (SIF) to be completed in addition to the normal application.
- Use the information on pages 17 to 32 find out which Brent schools require a SIF.

- Completed SIFs must be submitted directly to the school by the closing date, 31 October 2022.
- SIFs can be obtained directly from school or downloaded from the school or Brent Council's website.
- Failure to complete a SIF may result in your application to that particular school being given a lower priority.

### Twins and multiple births

- Parents with multiple birth children must complete a separate application form for each child.
- Most schools have admission arrangements that ensure multiple birth children will be offered places together, even if this means the school will admit more than their published admission number.
- The full admission arrangements for each school are available on the school or Brent Council's website.

### Children educated outside their normal age group

- In rare cases a child may currently be educated a year group below or above their chronological year group.
- If this applies to your child you should submit a letter with your application from your child's current head teacher explaining why they are being educated outside their chronological age group.
- Each Brent secondary school you list will receive a copy of the letter and the head teacher or chair of governors will decide whether your child can be admitted outside their chronological age group.
- Email [school.admissions@brent.gov.uk](mailto:school.admissions@brent.gov.uk) for further information.

### Late applications

- Applications received after 31 October 2022 will be considered as late.
- If there are exceptional circumstances why your application was received after the deadline, please provide independent written evidence by 9 December 2022 (from someone who is impartial) explaining why the application was late.
- The evidence you provide will be considered by Brent school admissions who will decide if your application will be processed as late or on time.
- Late applications will only be considered after all the other applications that were received on time have been offered a place. For this reason late applicants are very unlikely to be offered one of their preferred schools.



## Changing preferences

- If you wish to change your preferences before the closing date (31 October 2022) you should login to the online application system, edit and resubmit your application.
- If you wish to change your preferences after 31 October 2022 use the online form at [www.brent.gov.uk/changeapplicationdetails](http://www.brent.gov.uk/changeapplicationdetails). Changes of preference cannot be accepted over the telephone.
- Regardless of the circumstances, changes requested after the closing date can only be included for the second and subsequent rounds of offers after national offer day, 1 March 2023 (see page 14).

## In-Year Admissions

An in-year application is any application for a school place made outside the normal admissions rounds (reception and year 7 and, where applicable, year 3 and year 10).

The normal admissions rounds are for entry into school in September; whereas, the in-year applications are for parents who either wish for their child to change schools, or who have moved to the area and need their child to start a new school during the academic year.

Parents wishing to apply for an in-year transfer to a Brent school can apply by completing the in-year application form available at [www.brent.gov.uk/admissions](http://www.brent.gov.uk/admissions), which also has full details about the application process. Some schools accept their own applications directly and information about where to submit your application is provided in the guidance notes available online or on request.

Brent residents wishing to apply for an in-year transfer to a school that is not in the borough need to apply to the relevant local authority or school directly. We would suggest that parents contact the local authority first to find out about the individual admission arrangements in their area.

Where a school is full, its published admission criteria will be used to decide the order in which applicants will be added to the waiting list (if applicable). Where a school has vacancies, a place will be offered for the child.

## In-year fair access protocol

The School Admissions Code requires that all local authorities must have an in-year fair access (IYFA) protocol. This is to ensure that children without a school place – especially the most vulnerable – are offered a place at a suitable school as quickly as possible. The operation of the Brent IYFA protocol is triggered when a parent of an eligible child has not secured a place under in-year admission arrangements.

## Children of UK Service Personnel

For families of UK service personnel with a confirmed posting to the area (or crown servants returning from overseas) admissions can be allocated in advance of arriving in Brent.

This is to ensure that children of UK service personnel are not disadvantaged when applying for schools as a result of their mobility. These rules were introduced as a contribution to the Government's commitment to the Military Covenant; however, they do not give automatic priority to service children over other children.

If you are moving to the borough of Brent as a result of a posting, please complete a common application form by the closing date, using your posting address. The application must be accompanied by an official letter that declares a relocation date, a unit postal address or quartering area address.

Your application will be processed using your posting address and in accordance with each individual school's criteria.

## Sixth form admissions (Year 12-13)

Each secondary school in Brent has a sixth form provision for children in Years 12 and 13. Admissions to the sixth form are not co-ordinated by the local authority. If you have a child eligible to apply for post-16 education or you would like information about open evenings and admissions procedures, please contact each school directly. Contact details for secondary schools can be found on pages 17 to 32.

## 14-19 applications

Children currently in Year 9 can apply to attend Studio Schools and University Technical Colleges which offer education for children aged 14-19 years old. Further information about the establishments within a reasonable travelling distance from Brent can be found on page 33.

# Section 2 – Offers

## How we process your application

Brent school admissions work closely with schools and other local authorities so that every child is offered a place at the highest preference school for which they qualify. The process involves the following stages:

### 1. Exchange information

Applications are processed and addresses checked, and applicant's details are sent to schools. The schools do not know the order of your preferences.

#### *Additional information?*

Supporting documentation for your application should be sent to the schools directly as well as to the Brent school admissions team via the online application system. Some schools require applicants to return a SIF (Supplementary Information Form) directly to the school. Check your preferred schools, pages 17 to 32.

### 2. Rank applications

Schools rank applications according to their published oversubscription criteria to determine which children have priority for places. Brent schools decide whether your child qualifies for a place, not the council.

#### *Which criteria relate to your child?*

Check the oversubscription criteria for your preferred schools, pages 17 to 32.

### 3. Offer places

Every school has a maximum number of children that can be admitted. The ranked lists for each school are used to determine the highest preference each child can be offered. Where an applicant qualifies for more than one school, the order of preferences determines which school is offered.

#### *What if the offer isn't any of my preferred schools?*

The council will offer every Brent child a place. When applicants do not qualify for a place at any of their preferred schools, a place is offered at the nearest school to your home with an available place.

## Offers

- National offer day is Wednesday 1 March 2023.
- Offer emails are sent in the evening of 1 March 2023.
- The online application system is updated with offers and applicants can respond from the evening of 1 March 2023.
- Offer letters are only posted to applicants who were unable to use the online system. Letters are posted on national offer day. If you have not received notification of your offer by Friday 3 March 2023, contact Brent school admissions.

- Online applicants offered their first preference school are **not** sent an offer letter.

### Responding to offers (accepting/rejecting)

- Please respond to your offer by 15 March 2023.
- Online applicants must respond to the offer online by logging into the online application system ([www.eadmissions.org.uk](http://www.eadmissions.org.uk)) using their email address or username and their password.
- We strongly advise applicants to accept the place offered. Accepting the offer secures the school for your child, so you have a back-up, in case you're unsuccessful in seeking a higher preference in the second or third rounds or if you appeal, and your appeal is not upheld.
- Accepting the place does not affect your waiting list position or right to appeals.
- If you do not accept the offer, the place may be offered to another applicant, and subsequent offers may be further away from your home.

### Further Offers

- After national offer day Brent school admissions continue to process applications and make offers on behalf of schools until the end of August. Schools do not offer places directly.
- Two additional rounds of offers will be sent out according to the timetable below.
- Offer notifications will only be sent in the second or third rounds to late applicants who have not already received an offer and other applicants where were are able to offer a higher preference.

Late application timetable	Second Round	Third Round
<b>Deadline</b> Last date for changes to be included in the round (e.g. changed address/preferences)	15 March 2023	28 April 2023
<b>Offer</b> Offers will be sent by first class post to successful applicants only	Week ending 24 March 2023	Week ending 19 May 2023
<b>Response</b> Successful applicants must respond by this date	31 March 2023	26 May 2023

## Waiting lists

- If we cannot offer your first preference on national offer day, then your child will be automatically added to the waiting list for each school you ranked as a higher preference than the school offered.
- Any vacancies available in the second and third round will be offered to applicants on the waiting list.
- Priority on the waiting list is determined by the oversubscription criteria for each school. There is no guarantee that a place will be offered for your child off the waiting list.
- When an applicant on a waiting list is offered a place any previous offer will be automatically withdrawn. You will not be given a choice between your current offer and the new offer. If you are happy with your current offer then you must advise Brent school admissions to remove your child from waiting lists.
- Your child's position on the waiting list can go up as well as down when applicants are offered a place or join the list.
- Waiting lists are not operated on a first come, first served basis. The length of time your child is on the waiting list will not give them priority over other applicants.
- **Please note:** Waiting lists for Brent schools will be maintained until at least the end of December 2023. Some schools may have different arrangements for maintaining waiting lists after this period. To ensure that your child remains on the waiting list and in consideration after the end of the year you must make a separate 2023/24 In-Year application online. In-Year applications for 2023/24 will open on Monday 3 July 2023, visit [www.brent.gov.uk/inyearadmissions](http://www.brent.gov.uk/inyearadmissions). The local authority will not contact you again to remind you to re-apply.

## Appeals

- If your child is not offered a place at one of the schools you listed on your form, you can appeal against this decision to an independent appeal panel.
- Appeals are heard by an independent appeal panel of three members of the public who are independent of the school and the local authority.
- Brent secondary schools manage their appeals directly, Brent Council is not involved.
- You must approach each school directly if you wish to appeal for a place.
- Your offer letter will give information about how to appeal.
- The deadline for submitting an appeal is set by each school and must be at least 20 school days after National Offer Day.
- Appeals must be heard within 40 school days of the deadline for lodging appeals.

# Section 3 – Brent secondary schools

## How places were allocated at Brent secondary schools – September 2022

Data as at 1 March 2022 (National Offer Day). EHCP – Education, Health and Care plan

SCHOOL NAME (ADMISSION NUMBER)	Criteria/Band	Number of offers	Max distance in metres
<b>Alperton Community School (324)</b>	EHCP Looked After Children / Previously Looked After Sibling Feeder School Distance <b>TOTAL</b>	2 1 98 130 93 <b>324</b>	7157 4823 1973
<b>Ark Academy (180)</b>	EHCP Looked After Children / Previously Looked After Sibling Distance Transfer from Year 6 <b>TOTAL</b>	2 2 41 90 45 <b>180</b>	6822 1647
<b>Ark Elvin Academy (240)</b>	EHCP Sibling Distance Nearest School with a Vacancy <b>TOTAL</b>	2 65 119 54 <b>240</b>	5165 999999 1779
<b>Capital City Academy (208)</b>	EHCP Looked After Children / Previously Looked After Social / Medical Sports and Arts Sibling Feeder School Distance Nearest School with a Vacancy <b>TOTAL</b>	3 3 1 9 46 34 57 45 <b>198</b>	1675 16947 3022 5300 2901
<b>Claremont High School (270)</b>	EHCP Looked After Children / Previously Looked After Children of Staff Sibling Feeder School Aptitude in Music Distance <b>TOTAL</b>	6 2 1 115 102 27 17 <b>270</b>	7098 5492 5919 568
<b>E-ACT Crest Academy (330)</b>	Social / Medical Sibling Feeder School Distance Nearest School with a Vacancy <b>TOTAL</b>	4 45 41 17 98 <b>205</b>	3361 2981 4320 6235
<b>JFS (300)</b>	EHCP Sibling With C R P Feeder Nwljds Feeder Sinai All Other CRP Priority Applicants (Random Allocation) <b>TOTAL</b>	6 153 9 17 145 <b>330</b>	27400 9440 10280 28514
<b>Kingsbury High School (336)</b>	EHCP Sibling Feeder School Distance <b>TOTAL</b>	13 123 122 78 <b>336</b>	6113 4076 5425
<b>Michaela Community School (120)</b>	Looked After Children / Previously Looked After Siblings at the School Children who live within a 5 mile radius (Random Allocation) <b>TOTAL</b>	3 50 67 <b>120</b>	5908 6871
<b>Newman Catholic College (120)</b>	Practising Catholic, Priest Ref, with Sibling Practising Catholic, Priest Ref, Distance Nearest School with a Vacancy <b>TOTAL</b>	10 29 30 <b>69</b>	3460 9864 4341
<b>North Brent School (60)</b>	Sibling Zone A Zone B <b>TOTAL</b>	11 44 15 <b>70</b>	4440 1850 471
<b>Preston Manor School (252)</b>	EHCP Sibling Distance Transfer form Year 6 <b>TOTAL</b>	12 37 143 60 <b>252</b>	5034 2938
<b>Queens Park Community School (216)</b>	EHCP Looked After Children / Previously Looked After Social / Medical Sibling Children of Staff Feeder School Distance <b>TOTAL</b>	7 1 1 70 4 121 12 <b>216</b>	2983 1502 663
<b>St Claudine's Catholic School for Girls (180)</b>	EHCP Catholic - L A C/ Adopted Practising Catholic Applicants Other Baptised Other Lac and Adopted Children Other Applicants with Siblings All Other Applicants Nearest School with a Vacancy <b>TOTAL</b>	1 1 8 1 1 4 69 33 <b>118</b>	3132 798 1744 5755 5366
<b>St Gregory's Catholic Science College (192)</b>	EHCP Catholic - L A C/ Adopted Bapt Cath with Certificate of Catholic Practice with Sib, All Saints Trust Bapt Cath with Certificate of Catholic Practice, All Saints Trust Bapt Cath with Certificate of Catholic Practice, Social Medical Bapt Cath With Certificate Of Catholic Practice With Sib Bapt Cath With Certificate Of Catholic Practice <b>TOTAL</b>	5 2 22 47 1 29 86 <b>192</b>	5860 5882 6461 4199
<b>Wembley High Technology College (210)</b>	Social/ Medical Sibling Feeder School - East Lane Primary School Feeder School <b>TOTAL</b>	1 90 45 99 <b>235</b>	7332 6882 1194



# Alperton Community School

[www.alperton.brent.sch.uk](http://www.alperton.brent.sch.uk)

DfE number: **3045405**

Head teacher: <b>Mr Gerard McKenna</b>	
Stanley Avenue, Wembley, Middlesex, HA0 4JE Tel: <b>020 8902 2038</b> Email: <b>office@alperton.brent.sch.uk</b>	
Admissions enquiries: <b>Ms Gloria Hector</b> Tel: <b>020 8902 2038</b> Email: <b>admissions@alperton.brent.sch.uk</b>	
Supplementary information form needed?	<b>No</b>
Denomination:	<b>None</b>
Age range:	<b>11-18 years</b>
Type:	<b>Academy</b>
Specialism:	<b>Mathematics &amp; Computing and the Visual Arts</b>
<b>Published admission number (Year 7):</b>	<b>324</b>
Number of pupils at the school in January 2022:	<b>1843</b>
Number of on-time applications received for September 2022 admissions:	<b>673</b>
Physical accessibility:	<b>Restricted</b>
The Ealing Road school site has three floors and is serviced by a single lift. The Stanley Avenue site has two floors which include split levels serviced by stair lifts. One two storey building does not have a stairlift.	
Breakfast (BC) or After School club (ASC)	<b>BC / ASC</b>

## Oversubscription Criteria:

1. Where the child is or has previously been "looked after" (Young People in State Care). An application for admission to school must be made by the person with parental responsibility and / or the child's social worker. This also includes internationally adopted previously looked after children.
2. Brothers or sisters of a child who attends the school and who will continue to do so on the date of admission. This includes half and step brothers and sisters and foster children so long as they live at the same address – but not cousins. Pupils transferring to the sixth form or students currently on roll at the sixth form are not considered as sibling connections.
3. Children attending one of following feeder primary schools at the time of application: Lyon Park, Barham, Vicar's Green and Oakington Manor.
4. Special medical or social needs. These reasons must relate to the student and does not apply to family members. Parents applying under this criterion must provide supporting evidence from a professional e.g. a consultant, stating why Alperton Community School is the most suitable school and the difficulties caused if the child attends another school.
5. Proximity to the school at the time of application. Priority will be given to those living nearer the school. The distance will be measured in a straight line from the pupil's permanent address to the school gate on Ealing Road.

## Tie Breaker

Within each criterion priority will be given to the applicant who lives closer to the school. This will be measured in a straight line from the pupil's permanent address to the school gate on Ealing Road.

Head teacher: <b>Mrs Delia Smith OBE</b>	
Bridge Road, Wembley, HA9 9JP Tel: <b>020 8385 4370</b> Email: <b>info@arkacademy.org</b>	
Admissions enquiries: <b>Mrs Clodagh Boyle</b> Tel: <b>020 8385 4370, option 3</b> Email: <b>info@arkacademy.org</b>	
Supplementary information form needed?	<b>No</b>
Denomination:	<b>None</b>
Age range:	<b>3-18 years</b>
Type:	<b>Academy</b>
Specialism:	<b>Mathematics and Citizenship</b>
<b>Published admission number (Year 7):</b>	<b>120</b>
Number of pupils at the school in January 2022:	<b>1183</b>
Number of on-time applications received for September 2022 admissions::	<b>839</b>
Physical accessibility:	<b>Full</b>
School is on three levels. There is a lift and there are also wheelchair accessible toilets.	
Breakfast (BC) or After School club (ASC)	<b>No</b>

Ark Academy will admit up to 180 students to Year 7 in 2023 of whom 60 may be students progressing from Year 6 within the school. See page 12 for further information about All-Through schools.

## Oversubscription Criteria:

1. 'Looked After Children' and children who have previously been a 'Looked After Child' but immediately following this became subject to adoption, a child arrangements order or special guardianship order, including those who appear (to Ark Schools) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children of staff at the school who occupy, or have been recruited to, a post where there is a demonstrable skill shortage. Ark Schools must approve the Principal's assessment process and designation of such posts to confirm the staff members' eligibility under this criterion. Priority will be limited to one place for each form of entry in any year (e.g. 3 places in each 3-form year group).
3. Children who, at the time of admission, have a sibling\* who attends the school in Reception to Year 13.  
*\*For this purpose, "sibling" means a whole, half or step-sibling or an adopted child resident at the same address.*
4. Children of staff in the school who have been employed at the school for two or more years at the time the application is submitted. Ark Schools must approve the Principal's decision to allocate places to staff under this criterion. Priority will be limited to one place for each form of entry in any year (e.g. 3 places in each 3-form year group).
5. Distance measurement – Priority will be given to those children who live closest to the school.

## Tie Breaker

If Ark Schools is unable to distinguish between applicants using the published oversubscription criteria, places will be offered via a random draw which will be supervised by someone independent of the school.

Head teacher: <b>Ms Rebecca Curtis</b>	
Cecil Avenue, Wembley, HA9 7DU Tel: <b>020 8902 6362</b> Email: <b>info@arkelvinacademy.org</b>	
Admissions enquiries: <b>Ms N Riano</b> Tel: <b>020 8902 6362 ext.223</b> Email: <b>admissions@arkelvinacademy.org</b>	
Supplementary information form needed?	<b>No</b>
Denomination:	<b>None</b>
Age range:	<b>11-18 years</b>
Type:	<b>Academy</b>
Specialism:	<b>None</b>
<b>Published admission number (Year 7):</b>	<b>210</b>
Number of pupils at the school in January 2022:	<b>1187</b>
Number of on-time applications received for September 2022 admissions:	<b>438</b>
Physical accessibility:	<b>Full</b>
The school is on multiple levels with full wheelchair access including lifts, adapted classrooms and fully accessible toilets on every floor.	
Breakfast (BC) or After School club (ASC)	<b>BC / ASC</b>

## Oversubscription Criteria:

1. 'Looked After Children' and children who have previously been a 'Looked After Child' but immediately following this became subject to adoption, a child arrangements order or special guardianship order, including those who appear (to Ark Schools) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children of staff at the school who occupy, or have been recruited to, a post where there is a demonstrable skill shortage. Ark Schools must approve the Principal's assessment process and designation of such posts to confirm the staff members' eligibility under this criterion. Priority will be limited to one place for each form of entry in any year (i.e. 8 places in each 8-form year group).
3. Children who, at the time of admission, have a sibling who attends the school. For this purpose, "sibling" means a whole, half or step-sibling or an adopted child resident at the same address.
4. Children of staff in the school who have been employed at the school for two or more years at the time the application is submitted. Ark Schools must approve the Principal's decision to allocate places to staff under this criterion. Priority will be limited to one place for each form of entry in any year (i.e. 8 places in each 8-form year group).
5. Distance measurement – Priority will be given to those children who live closest to the school.

## Tie Breaker

If Ark Schools is unable to distinguish between applicants using the published oversubscription criteria, places will be offered via a random draw which will be supervised by someone independent of the school.

Head teacher: <b>Mrs Marianne Jeanes</b>	
Doyle Gardens, Willesden, NW10 3ST Tel: <b>020 8838 8700</b> Email: <b>admin@capitalcityacademy.org</b>	
Admissions enquiries: <b>Mr Gavin Kensit &amp; Ms Claire Rowthor (Transition), Ms Jackie Francis (In-Year Admission)</b> Tel: <b>020 8838 8700</b> Email: <b>admin@capitalcityacademy.org</b> Supplementary information form needed? <b>Only for sports or arts aptitude places</b>	
Denomination:	<b>None</b>
Age range:	<b>11-18 years</b>
Type:	<b>Academy</b>
Specialism:	<b>Art and Sport</b>
<b>Published admission number (Year 7):</b>	<b>210</b>
Number of pupils at the school in January 2022:	<b>1167</b>
Number of on-time applications received for September 2022 admissions:	<b>330</b>
Physical accessibility:	<b>Restricted</b>
Two lifts only at each end of the building, three floors, narrow upstairs corridor.	
Breakfast (BC) or After School club (ASC)	<b>range of clubs and classes available</b>

## Oversubscription Criteria:

1. Highest priority will be given to Looked After Children and all previously Looked After Children who apply for a place at the school .
2. Priority will next be given to children on the basis of aptitude in the specialisms of sport (performance and/or leadership) and Visual and Performing Arts using specified tests.
3. Priority will next be given to children on the basis of social or medical need. The school defines social and medical need as children for whom it can be demonstrated that they have a particular medical or social need to go to the school. The school requires as supporting evidence if you are making an application on the basis of social or medical need.

4. Priority will next be given to children with siblings at the school. Siblings include step siblings, foster siblings, adopted siblings and other children living permanently at the same address. Priority will not be given to children with siblings who are former pupils of the school.
5. Priority will next be given to children attending one of our **partnership primary schools**:  
Brentfield Primary School  
Donnington Primary School  
Furness Primary School  
Harlesden Primary School  
Newfield Primary School
6. Priority will be given to children on the basis of distance, which will be measured in a straight line from the front door of the child's home address (including flats) to the main entrance of the school, using the local authority's computerised measuring system, with those living closer to the school receiving the higher priority.

## Tie Breaker

In the case of two or more applications that cannot be separated by the oversubscription criteria outlined above, the school will use the distance between the school and a child's home as a tie breaker to decide between applicants. Priority will be given to children who live closest to the school. Distance will be measured in a straight line from the child's home address to the school's front gates on Doyle Gardens. A child's home address will be considered to be where he/she is resident for the majority of nights in a normal school week.

Where the distance between two children's homes and the school is the same, random allocation will be used to decide between them. This process will be independently verified.



# Claremont High School

[www.claremont-high.org.uk](http://www.claremont-high.org.uk)

DfE number: **3045400**

Head teacher: <b>Mrs Nicola Hyde-Boughey</b>	
Claremont Avenue, Kenton, Harro, HA3 0UH Tel: <b>020 8204 4442</b> Email: <b>admin@claremont-high.org.uk</b>	
Admissions enquiries: <b>Mrs Maureen Ahimie</b> Tel: <b>020 8204 4442</b> Email: <b>admin@claremont-high.org.uk</b>	
Supplementary information form needed?	<b>No</b>
Denomination:	<b>Mixed</b>
Age range:	<b>11-18 years</b>
Type:	<b>Academy</b>
Specialism:	<b>None</b>
<b>Published admission number (Year 7):</b>	<b>270</b>
Number of pupils at the school in January 2022:	<b>1605</b>
Number of on-time applications received for September 2022 admissions:	<b>1012</b>
Physical accessibility:	<b>Medium</b>
Access to part of ground floor teaching spaces and facilities, including external spaces. No access to upper floors. School has capacity to deliver an inclusive curriculum through time tabling adjustments, but physical barriers restrict scope.	
Breakfast (BC) or After School club (ASC)	<b>No</b>

## Oversubscription Criteria:

1. Looked after children or children in public care including children who were in care but have since been adopted or become subject to a residence order or special guardianship order.
2. Children for whom it is essential to be admitted to Claremont High School Academy because of special circumstances to do with significant medical needs, social needs or special educational needs. The recommendation must be received in writing from a consultant at an NHS hospital or equivalent. This criterion relates to the child's medical, social and special needs and does not include any other member of the child's family. The supporting evidence should set out the particular reasons Claremont High School Academy is the most suitable

school and difficulties that would be caused if the child had to attend another school.

3. Those who have a brother(s) and/or sister(s) (including half or stepbrother(s) and sister(s) if residing at the same address) attending Claremont at the time of application and on the date of admission. This excludes a brother(s) or a sister(s) of those students who join the academy in Year 12 or Year 13.
4. Children of members of staff who have been employed at the school for a minimum of two years at the time the application is made and/or recruited to fill a vacant post for which there is an evident skill shortage.
5. Those children attending one of the four Academy feeder primary schools; Byron Court, Mount Stewart, Preston Park and Uxendon Manor.
6. Up to ten per cent of children will be admitted on the basis of aptitude in music. Each child applying under this criterion will be invited to attend a written musical aptitude assessment at the school.
7. Other Children.

## Tie Breaker

Within each criterion, priority will be given to the applicant who lives closer to the academy. This will be measured in a straight line from the front door of a pupil's permanent address to the academy reception. A random allocator will be used to determine the offer of a place where two or more children are deemed to live the same distance from the Claremont.

# E-Act Crest Academy

[crestacademy.e-act.org.uk](http://crestacademy.e-act.org.uk)

DfE number: **3046907**

Head teacher: **Mr Simon Cox**

Crest Road, Neasden, NW2 7SN

Tel: **020 8452 4842**

Email: [thecrestacademyinformation@E-ACT.org.uk](mailto:thecrestacademyinformation@E-ACT.org.uk)

Admissions enquiries: **Ms Caroline Ellis**

Tel: **020 8452 4842**

Email: [thecrestacademyinformation@E-ACT.org.uk](mailto:thecrestacademyinformation@E-ACT.org.uk)

Supplementary information form needed? **Yes**

Denomination: **None**

Age range: **11-18 years**

Type: **Academy**

Specialism: **None**

**Published admission number (Year 7): 330**

Number of pupils at the school in January 2022: **1140**

Number of on-time applications received for September 2022 admissions: **199**

Physical accessibility: **Restricted**

School on five floors - Stair access as well as lift access at key areas of building.

Breakfast (BC) or After School club (ASC) **BC**

- Children who at the time of the application are eligible for the Pupil Premium or the Service Pupil Premium. Please note that a SIF form must be completed for an application under this criterion within the timescales for the point of entry required.
- Children whose parent/carer is a member of staff who has either been continuously employed at the Trust for two (2) or more years at the time of application for a place or has been recruited to fill a vacancy for which there is a demonstrable skill shortage or has been re-located to the area at the request of the Trust. Please note that a SIF form must be completed for an application under this criterion within the timescales for the point of entry required.
- Any other applications of which priority of placement will be given to children who live nearest to the Academy (including if this address is with a parent/carer with shared responsibility for the child or not). The child's home address will be the child's permanent place of residency and must not be a business address, or the address of a relative or carer, unless they have legal custody of the child. Applications must only be made from a single address.

## Tie Breaker

Once the above rules have been applied, and if there were to be a tie within any of the above rules, then any further places will be offered in distance order - Home to school distances will be measured in a direct line from a point on the home address as held by Brent Council, defined in the Local Land and Property Gazetteer, (or similar property database) to a central point within the main Academy building using Brent Council's computerised mapping system.

Where two or more applicants have a home address at the same distance from Academy and it is necessary to decide which child will be admitted, random allocation will be used.

## Oversubscription Criteria:

- A 'looked after child' or a child who was previously 'looked after' but immediately after being 'looked after', became the subject of an adoption, residence order or special guardianship order.
- Exceptional and Compelling Medical, Psychological, Social or Special Access Reasons which can only be met at the Academy. Please note that a Supplementary Information Form (SIF) must be completed for an application under this criterion within the timescales for the point of entry required.
- Siblings of pupils currently on the roll at the Academy at the time of application for the proposed admission of the applicant.
- Children at a Designated Feeder School (in the case of the Academy the Designated Feeder School is Braintcroft E-ACT {Primary Academy}).

The information above is a summary of the admissions criteria for this school. For the full criteria and admission arrangements please check the school's website or go to [www.brent.gov.uk/admissionarrangements](http://www.brent.gov.uk/admissionarrangements). The criteria will apply after children with an Education, Health and Care plan which names the school have been admitted. All schools operate a tie breaker in the event that two or more children have equal priority under the criteria.

Head teacher: <b>Dr David Moody</b>	
The Mall, Kenton, Harrow, HA3 9TE	
Tel: <b>020 8206 3100</b>	
Email: <b>admin@jfs.brent.sch.uk</b>	
Admissions enquiries: <b>Mrs Natasha Arora</b>	
Tel: <b>020 8206 3100, option 2</b>	
Email: <b>admissions@jfs.brent.sch.uk</b>	
Supplementary information form needed?	<b>Yes</b>
Denomination:	<b>Jewish</b>
Age range:	<b>11-18 years</b>
Type:	<b>Voluntary Aided</b>
Specialism:	<b>N/A</b>
<b>Published admission number (Year 7):</b>	<b>300</b>
Number of pupils at the school in January 2022:	<b>1959</b>
Number of on-time applications received for September 2022 admissions:	<b>651</b>
Physical accessibility:	<b>Full</b>
Lifts to all floors.	
Breakfast (BC) or After School club (ASC)	<b>BC / ASC</b>

Sinai Jewish Primary School

- 9 places will be allocated to children who attend North West London Jewish Day School.

5. All other children who meet the religious practice test.
6. All other looked after or previously looked after children.
7. All other children.

## Tie Breaker

In any of the above oversubscription categories, if there are more applicants than there are places available, the order in which places are allocated will be determined by random allocation, which will be carried out by Brent Local Authority using its Schools Admissions Module software which is independently verified.

## Oversubscription Criteria:

1. Looked after children and previously looked after children who (in either case) meet the religious practice test.
2. Children who meet the religious practice test who have accommodation provided for them by a Jewish care home or care organisation.
3. Children who meet the religious practice test who have a sibling at the School at the time of application or who formerly attended the School for a period of at least three consecutive terms within the 5 years preceding the proposed date of entry.
4. Children who meet the religious practice test and who at the time of the application attend the following schools:
  - 26 places will be allocated to children who attend

# Kingsbury High School

[www.kingsburyhigh.org.uk](http://www.kingsburyhigh.org.uk)

DfE number: **3045402**

Head teacher: <b>Mr Alex Thomas</b>	
Princes Avenue, Kingsbury, NW9 9JR Tel: <b>020 8206 3000</b> Email: <b><a href="mailto:school@kingsburyhigh.org.uk">school@kingsburyhigh.org.uk</a></b>	
Admissions enquiries: <b>Mrs Priti Shah</b> Tel: <b>020 8206 3010</b> Email: <b><a href="mailto:school@kingsburyhigh.org.uk">school@kingsburyhigh.org.uk</a></b>	
Supplementary information form needed?	<b>No</b>
Denomination:	<b>None</b>
Age range:	<b>11-18 years</b>
Type:	<b>Academy</b>
Specialism:	<b>None</b>
<b>Published admission number (Year 7):</b>	<b>336</b>
Number of pupils at the school in January 2022:	<b>2020</b>
Number of on-time applications received for September 2022 admissions:	<b>638</b>
Physical accessibility: Lift access available.	<b>Full</b>
Breakfast (BC) or After School club (ASC)	<b>BC / ASC</b>

4. Priority will next be given to children of staff at the School where the member of staff has been employed for two or more years at the time at which the application for admission to the School is made or who is recruited to fill a vacant post for which there is a demonstrable skill shortage.
5. Priority will next be given to children who attend named feeder schools. Our named feeder schools are: Fryent Primary School; Kingsbury Green Primary School; Oliver Goldsmith Primary School and Roe Green Junior School.
6. Any remaining places will be filled according to the distance of the child's home from the School, with those living nearer being accorded the higher priority.

## Tie Breaker

If two or more applicants have equal priority under the criteria, criterion 6 will apply. Where the distance between two children's homes and the School is the same, random allocation will be used to decide between them. This process will be independently verified.

## Oversubscription Criteria:

1. Highest priority will be given to looked after children and all previously looked after children who apply for a place at the School.
2. Priority will next be given to children with siblings who will continue to attend the School on the date of admission.
3. Priority will next be given to children for whom there is evidence it is essential to be admitted to Kingsbury High School because of significant medical needs requiring a level of education best met by admission to this School. Applications should be supported in writing with a recommendation from a recognised professional of senior status. This criterion relates to the child's medical needs and does not include another member of the child's family. The supporting evidence should set out the particular reasons why Kingsbury High School is the most suitable school for the child and the difficulties that would be caused if he/she had to attend another school.

The information above is a summary of the admissions criteria for this school. For the full criteria and admission arrangements please check the school's website or go to [www.brent.gov.uk/admissionarrangements](http://www.brent.gov.uk/admissionarrangements). The criteria will apply after children with an Education, Health and Care plan which names the school have been admitted. All schools operate a tie breaker in the event that two or more children have equal priority under the criteria.



# Michaela Community School

[www.michaela.education](http://www.michaela.education)

DfE number: **3044000**

Head teacher: **Ms Katharine Birbalsingh**

North End Road, Wembley, HA9 0UU

Tel: **020 8795 3183**

Email: **info@mcsbrent.co.uk**

Admissions enquiries: **Mr John-James Cooney**

Tel: **020 8795 3183**

Email: **admissions@mcsbrent.co.uk**

Supplementary information form needed? **No**

Denomination: **None**

Age range: **11-18 years**

Type: **Free School**

Specialism: **None**

**Published admission number (Year 7): 120**

Number of pupils at the school in January 2022: **698**

Number of on-time applications received for September 2022 admissions: **782**

Physical accessibility: **Restricted**

School is split across 7 floors, lift access to the 6th floor - no lift to 7th floor. Wheelchair accessible toilets on floors 1-6.

Breakfast (BC) or After School club (ASC) **No**

## Oversubscription Criteria:

1. Looked after children and previously looked after children.
2. A child with a sibling on roll in years 8-11 at the time of admission.
3. Applicants who are children of staff in either or both of the following circumstances:
  - 3a. Where the member of staff has been employed at the school permanently for two or more years at the time at which the application for admission to the school is made, and/or;
  - 3b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage, and has successfully completed the probationary period.
4. Random allocation for children within a 5 mile radius from the school.
5. The distance from the child's permanent home address to the school. Priority will be given to the child living nearest the school.

## Tie Breaker

Where two applications cannot otherwise be separated because the distance from the applicants' home address to the school is equal, the order in which places will be allocated will be determined by random lottery in the presence of a person who is independent of the school.

Head teacher: <b>Mr Andrew Dunne</b>	
Harlesden Road, NW10 3RN	
Tel: <b>020 8965 3947</b>	
Email: <b>office@ncc.brent.sch.uk</b>	
Admissions enquiries: <b>Mr Alexis Ashley-Korner</b>	
Tel: <b>020 8965 3947</b>	
Email: <b>office@ncc.brent.sch.uk</b>	
Supplementary information form needed?	<b>Yes</b>
Denomination:	<b>Catholic</b>
Age range:	<b>11-18 years</b>
Type:	<b>Voluntary Aided</b>
Specialism:	<b>Mathematics and Computing</b>
<b>Published admission number (Year 7):</b>	<b>120</b>
Number of pupils at the school in January 2022:	<b>714</b>
Number of on-time applications received for September 2022 admissions:	<b>112</b>
Physical accessibility:	<b>Medium</b>
School mostly at ground level. Wheelchair accessible toilets.	
Breakfast (BC) or After School club (ASC)	<b>BC / ASC</b>

Newman Catholic College is an all boys' voluntary aided 11-18 comprehensive college.

## Oversubscription Criteria:

1. Catholic looked after children and Catholic children who have been adopted (or made subject to child arrangements order or special guardianship orders) immediately after having been looked after.
2. A child with a "Certificate of Catholic Practice" ( a certificate given by the family's Parish priest ) will require a Certificate of Catholic Practice. Within this criterion the following order of preference will be applied.
  - 2a. The presence of a brother in the school at the time of admission.
  - 2b. The proximity of the child's home to the school measured in a straight line from the main school gate to the front door of the home.
3. Other baptised Catholic applicants.
4. Other looked after children and children who have been adopted (or made subject to child arrangements orders or special guardianship orders) immediately after having been looked after.
5. Those preparing for the sacraments of baptism and Holy Communion with the Catholic Church (Catechumens).
6. Members of Christian churches.
7. All other applicants.

## Tie Breaker

Where the offer of places to all the applicants in any of the categories listed above would still lead to over subscription, the places up to the admissions number will be offered to those living nearest to the school. The school will use straight line distance measured from the main school gate to the front door of the home address. This will be measured by the local authority on behalf of the school using a computerised geographical mapping system to calculate the distance. In the case of a tie break where two applicants are living equidistant from the school the place will be allocated by random allocation undertaken in the presence of an independent witness.

# North Brent School

[www.northbrentschool.co.uk](http://www.northbrentschool.co.uk)

DfE number: **3044003**

Head teacher: <b>Dr Luisa Bonelli</b>	
Neasden Lane, London, NW10 2UF Tel: : <b>020 8385 4800</b> Email: <b>admin@whtc.co.uk</b>	
Admissions enquiries: <b>Ms Davinder Guron</b> Tel: <b>020 8385 4800</b> Email: <b>admin@whtc.co.uk</b>	
Supplementary information form needed?	<b>No</b>
Denomination:	<b>None</b>
Age range:	<b>11-18 years</b>
Type:	<b>Free School</b>
Specialism:	<b>None</b>
<b>Published admission number (Year 7):</b>	<b>60</b>
Number of pupils at the school in January 2022:	<b>176</b>
Number of on-time applications received for September 2022 admissions:	<b>417</b>
Physical accessibility:	<b>Restricted</b>
No ramps for wheelchairs, stair access only to upper floors.	
Breakfast (BC) or After School club (ASC)	<b>No</b>

## Oversubscription Criteria

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.
2. Special medical or social reasons. These reasons must relate to the student and do not apply to family members. Parents applying under this criterion must provide supporting evidence from a professional e.g. a consultant, stating why North Brent School is the most suitable school and the difficulties caused if the child attends another school.
3. Children of staff of North Brent school who have been recruited to fill a vacant post for which there is a demonstrable skill shortage.

4. Siblings of students attending Wembley High Technology College, East Lane Primary School or North Brent School on the date of admission. Siblings means a whole, half or step brother or step sister resident at the same address. In case of twins or brothers or sisters in the same year group where there is only one place available in the school, both will be considered together as one application.
5. Distance Measurement
  - 5a. 75% of places will be offered to children who live closest to Wembley High Technology College (Zone A). Distance will be measured using a straight-line measurement from the main entrance of Wembley High Technology College to the main entrance of the child's home.
  - 5b. 25% of places will be offered to children who live closest to the permanent site of North Brent School (Zone B). Distance will be measured using a straight-line measurement from the main entrance of North Brent School to the main entrance of the child's home.

## 6. Other children

## Tie Breaker

If in categories 3-6 above a tie-break is necessary to determine which child is admitted, random allocation undertaken by the local authority or another body unconnected with the Academy Trust will be used as a tie-break to decide who will be admitted. However, if children of multiple birth are tied for the final place, those siblings will be admitted over PAN.

# Preston Manor School

[www.preston-manor.com](http://www.preston-manor.com)

DfE number: **3045410**

Head teacher: **Mr Russell Denial**

Carlton Avenue East, East Wembley, HA9 8NA

Tel: **020 8385 4040**

Email: [info@preston-manor.com](mailto:info@preston-manor.com)

Admissions enquiries: **Mrs Glynis Condison**

Tel: **020 8385 4040 ext 222**

Email: [admissions@preston-manor.com](mailto:admissions@preston-manor.com)

Supplementary information form needed? **No**

Denomination: **None**

Age range: **4-19 years**

Type: **Academy**

Specialism: **None**

**Published admission number (Year 7): 252**

Number of pupils at the school in January 2022: **1538**

Number of on-time applications received for September 2022 admissions: **634**

Physical accessibility: **Medium**

Access to part of ground floor teaching spaces and facilities, including external spaces. No access to upper floors. School has capacity to deliver an inclusive curriculum through time tabling adjustments, but physical barriers restrict scope.

Breakfast (BC) or After School club (ASC) **BC / ASC**

2. Children who have a brother or sister (including blood, half, step, adoptive or foster who live at the same home address) attending the school in the year in which the application is made and will continue to be on roll at the date of admission.
3. Children for whom it is essential to be admitted to Preston Manor School because of special circumstances to do with significant medical needs, social needs or special educational needs.
4. Children who have attended Preston Manor Lower School and completed Year 6.
5. Children of Preston Manor School staff, teaching and non-teaching, who have been employed for two or more years, or who will meet a skills shortage.
6. Proximity to the school (for children who do not fall within criteria 1-5) distance will be measured in a straight line from the front door of the child's permanent address (including flats) to the school reception, (using the Local Authority's computerised measuring system), with those living nearest to the school being accorded the highest priority.

## Tie Breaker

If two or more students have equal priority under criteria 1-5, the criterion of proximity to the school will apply with those living nearest to the school (in a straight line from the front door of the child's permanent address to the school reception) being accorded the highest priority.

Preston Manor School will admit up to 252 students to Year 7 in 2023 of whom 60 may be students progressing from Year 6 within the school. See page 12 for further information about All-Through schools.

## Oversubscription Criteria:

1. Children in public care (looked after children) a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. An application for admission to the school must be made by the person with parental responsibility and/or the child's social worker.

The information above is a summary of the admissions criteria for this school. For the full criteria and admission arrangements please check the school's website or go to [www.brent.gov.uk/admissionarrangements](http://www.brent.gov.uk/admissionarrangements). The criteria will apply after children with an Education, Health and Care plan which names the school have been admitted. All schools operate a tie breaker in the event that two or more children have equal priority under the criteria.

# Queens Park Community School

[www.qpcs.brent.sch.uk](http://www.qpcs.brent.sch.uk)

DfE number: **3045403**

Head teacher: **Ms Judith Enright**

Aylestone Avenue, NW6 7BQ

Tel: **020 8438 1700**

Email: **info@qpcs.brent.sch.uk**

Admissions enquiries: **Mr William O'Connor**

Tel: **020 8438 1700**

Email: **admissions@qpcs.brent.sch.uk**

Supplementary information form needed? **No**

Denomination: **None**

Age range: **11-18 years**

Type: **Academy**

Specialism: **None**

**Published admission number (Year 7): 216**

Number of pupils at the school in January 2022: **1303**

Number of on-time applications received for September 2022 admissions: **633**

Physical accessibility: **Full**

Lift to all floors.

Breakfast (BC) or After School club (ASC) **No**

## Oversubscription Criteria:

1. Looked after children. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. This also includes adopted children from international state care systems.)
2. Children with significant special medical or social reasons where the supporting evidence at the time of application (a letter from a registered health professional e.g. a doctor, social worker) sets out the additional difficulties if the child was to attend another school.
3. Children of a member of staff who has been directly employed by the school for at least two years at the time of application or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who have a sibling, by birth or marriage, who has attended the school for at least one year, including the sixth form, and is expected to continue to do so on the date of admission. Siblings include half and step brothers and sisters and foster children so long as they live at the same address - but not cousins.
5. Twelve places will be designated for children not attending one of our partnership primary schools, those living closest to QPCS will be accorded the higher priority\*.
6. Children attending one of our partnership primary schools – (Ark Franklin Primary Academy School; Donnington Primary School; Gladstone Park Primary School; The Kilburn Park School; Malorees Junior School; Princess Frederica CE Primary School; Salusbury Primary School). Oversubscription within this category will be decided by the proximity of the child's home address to the school, with those living nearer to the school being accorded higher priority\*.
7. Proximity of the child's home address to the school, with those living nearer the school being accorded higher priority\*. (\*Calculated as a straight line distance from the school using the Brent Local Authority Co-ordinated Admission Scheme recognised software).

The information above is a summary of the admissions criteria for this school. For the full criteria and admission arrangements please check the school's website or go to [www.brent.gov.uk/admissionarrangements](http://www.brent.gov.uk/admissionarrangements). The criteria will apply after children with an Education, Health and Care plan which names the school have been admitted. All schools operate a tie breaker in the event that two or more children have equal priority under the criteria.



# St. Claudine's Catholic School for Girls

[www.stclaudines.co.uk](http://www.stclaudines.co.uk)

DfE number: **3045404**

Head teacher: <b>Dr Louise McGowan</b>	
Crownhill Road, Willesden, NW10 4EP Tel: <b>020 8965 2986</b> Email: <b>office@stclaudines.co.uk</b>	
Admissions enquiries: <b>Ms Karolina Stremlau</b> Tel: <b>020 8965 2986</b> Email: <b>admissions@stclaudines.co.uk</b>	
Supplementary information form needed?	<b>Yes</b>
Denomination:	<b>Catholic</b>
Age range:	<b>11-18 years</b>
Type:	<b>Academy</b>
Specialism:	<b>Languages</b>
<b>Published admission number (Year 7):</b>	<b>180</b>
Number of pupils at the school in January 2022:	<b>887</b>
Number of on-time applications received for September 2022 admissions:	<b>175</b>
Physical accessibility:	<b>Restricted</b>
Parts of the school are on 3 floors; no lift facility. There are ground floor specialist rooms and ground floor wheelchair accessible toilets.	
Breakfast (BC) or After School club (ASC)	<b>BC / ASC</b>

St Claudine's Catholic School for Girls is an all girls' Academy school for 11-18 year olds.

## Oversubscription Criteria:

1. Catholic 'looked after' children, previously 'looked after' children who have been adopted, or made subject to child arrangement orders, or special guardianship orders and children who appear to have been in state care (ie in the care of or accommodated by a public authority, religious organisation or any other provider whose sole/main purpose is to benefit society) outside of England but ceased to be so as a result of being adopted only.
2. Baptised Catholic children with a Certificate of Catholic Practice. Within this criterion the following order of preference will be applied:

**2a.** The presence of a sibling in the school at the time of admission.

**2b.** The proximity of the child's home to school.

3. Other baptised Catholic applicants.
4. Other 'looked after' children, previously 'looked after' children who have been adopted, or made subject to child arrangement orders, or special guardianship orders and children who appear to have been in state care (ie in the care of or accommodated by a public authority, religious organisation or any other provider whose sole/main purpose is to benefit society) outside of England but ceased to be so as a result of being adopted only.
5. Other children who will have a sibling at the school at the time of admission.
6. Those preparing for the sacrament of Baptism with the Catholic Church (Catechumens).
7. Pupils from committed Christian families whose application is supported by a letter from their minister/faith leader confirming membership of the faith community.
8. Pupils from other faith backgrounds whose application is supported by a letter from their minister/faith leader confirming membership of the faith community.
9. All other applicants.

## Tie Breaker

Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the places up to the admissions number (180) will be offered to those living nearest to the school. (Distance will be measured (in a straight line) from the front door of the child's home (the address at which the child resides for 50% or more of the school week) (including flats) to the main entrance of the school, (using the local authority's computerised measuring system), with those living closer to the school receiving the higher priority. In the case of a number of addresses in a block with the same geographical reference, priority will be given to those nearest to the main entrance of the block.

The information above is a summary of the admissions criteria for this school. For the full criteria and admission arrangements please check the school's website or go to [www.brent.gov.uk/admissionarrangements](http://www.brent.gov.uk/admissionarrangements). The criteria will apply after children with an Education, Health and Care plan which names the school have been admitted. All schools operate a tie breaker in the event that two or more children have equal priority under the criteria.

# St Gregory's Catholic Science College

[www.stgregorys.harrow.sch.uk](http://www.stgregorys.harrow.sch.uk)

DfE number: **3045406**

Head teacher: <b>Mr Andrew Prindiville</b>	
Donnington Road, Kenton, Harrow, HA3 ONB Tel: <b>020 8907 8828</b> Email: <b>schooloffice@stgregorys.harrow.sch.uk</b>	
Admissions enquiries: <b>Mrs Mary Brennan</b> Tel: <b>020 8907 8828</b> Email: <b>schooloffice@stgregorys.harrow.sch.uk</b>	
Supplementary information form needed?	<b>Yes</b>
Denomination:	<b>Catholic</b>
Age range:	<b>11-18 years</b>
Type:	<b>Academy</b>
Specialism:	<b>Science</b>
<b>Published admission number (Year 7):</b>	<b>192</b>
Number of pupils at the school in January 2022:	<b>1161</b>
Number of on-time applications received for September 2022 admissions:	<b>633</b>
Physical accessibility: Not all areas of the school.	<b>Medium/Low</b>
Breakfast (BC) or After School club (ASC)	<b>ASC</b>

## Oversubscription Criteria:

1. Baptised Catholic "looked after" and previously looked after children.
2. Baptised Catholic children with a Certificate of Practice. Within this criterion, priority will be given to those who have a sibling in the school at the time of admission.
3. Other baptised Catholic children.
4. Other "looked after" and previously looked after children.
5. Other children who will have a sibling at the school at the time of admission.
6. Catechumens and baptised children of Eastern/Orthodox Churches where the application is supported by either a certificate of baptism or a certificate of reception into the catechumenate of the Catholic Church.
7. Children from Christian families with either a certificate of baptism or a letter from their minister confirming membership of the faith community.

8. Children from other faith backgrounds with a letter from their faith leader confirming membership of the faith community.

9. Any other children.

Within each criterion priority will be given in the following order:

### (1) Exceptional Need

The governors will give top priority in any category to children whose exceptional medical, social or pastoral needs justify a place at the school. To demonstrate an exceptional social or medical need, which can only be met at this school, the Governing Body will require compelling written evidence at the time of application, from an appropriate professional e.g. doctor, priest or social worker.

### (2) Staff with children at the school

Second priority after those in (1) above, will be given to children with a parent employed by the school for two or more years at the time at which the application for admission is made.

### (3) All Saints' Trust

Third priority after those in (1&2) above, will be given to applicants attending a school within the All Saints' Trust. Schools currently within the All Saints' Trust are St Gregory's Catholic Science College, St Bernadette's Catholic Nursery and Primary School, Our Lady of Grace Catholic Junior School, Our Lady of Grace Catholic Infant School and St Margaret Clitherow Catholic Primary School.

## Tie Breaker

In the event of there being insufficient places to admit all candidates in any of the categories detailed above, priority will be given to candidates living nearest to the school, measured in a straight line from the child's house. The school will adopt the Local Authority method of measuring distance between the school gate and the front door of the home address using a computerised geographical system to calculate the distance in a straight line from the main school gate to the front door of the home address. In the case of a number of addresses in a block with the same geographical reference, priority will be given to those nearest to the main entrance of the block.

The information above is a summary of the admissions criteria for this school. For the full criteria and admission arrangements please check the school's website or go to [www.brent.gov.uk/admissionarrangements](http://www.brent.gov.uk/admissionarrangements). The criteria will apply after children with an Education, Health and Care plan which names the school have been admitted. All schools operate a tie breaker in the event that two or more children have equal priority under the criteria.

# Wembley High Technology College

[www.whtc.co.uk](http://www.whtc.co.uk)

DfE number: **3044006**

Head teacher: <b>Mr Paul Bhatia</b>	
East Lane, North Wembley, HA0 3NT Tel: <b>020 8385 4800</b> Email: <b>admin@whtc.co.uk</b>	
Admissions enquiries: <b>Ms Davinder Guron</b> Tel: <b>020 8385 4800</b> Email: <b>admin@whtc.co.uk</b>	
Supplementary information form needed?	<b>No</b>
Denomination:	<b>None</b>
Age range:	<b>11-19 years</b>
Type:	<b>Academy</b>
Specialism:	<b>None</b>
<b>Published admission number (Year 7):</b>	<b>210</b>
Number of pupils at the school in January 2022:	<b>1431</b>
Number of on-time applications received for September 2022 admissions:	<b>1407</b>
Physical accessibility:	<b>Restricted</b>
No ramps for wheelchairs, stair access only to upper floors	
Breakfast (BC) or After School club (ASC)	<b>No</b>

## Oversubscription Criteria:

1. Looked after children, including previously looked after children.
2. Special medical or social reasons. These reasons must relate to the student and do not apply to family members. Parents applying under this criterion must provide supporting evidence from a professional e.g. a consultant, stating why Wembley High Technology College is the most suitable school and the difficulties caused if the child attends another school.
3. Children who have a sibling at Wembley High Technology College on the date of admission.
4. Priority will be given to children of staff in either of the following circumstances: a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
5. Feeder Schools: Wembley High has 5 feeder schools: East Lane Primary School, Barham Primary School, Byron Court Primary School, Lyon Park Primary School and Sudbury Primary School. First priority will be given to students who attend East Lane Primary School which is within the Wembley Multi Academy Trust. Places will then be allocated from the other 4 feeder schools. Where the number of applications arising from this criteria exceeds the number of places available, those living nearest the college will be accorded a higher priority.
6. Those living closest to the College. Distance will be measured in a straight line from the child's permanent home address to the College. Where applicants live in the same block of flats measurements will be taken from the door of each individual.

The information above is a summary of the admissions criteria for this school. For the full criteria and admission arrangements please check the school's website or go to [www.brent.gov.uk/admissionarrangements](http://www.brent.gov.uk/admissionarrangements). The criteria will apply after children with an Education, Health and Care plan which names the school have been admitted. All schools operate a tie breaker in the event that two or more children have equal priority under the criteria.

# Studio School or University Technical College (UTC) for September 2023

UTCs are set up by universities and businesses and specialise in one or two technical subjects. In years 10 and 11 they offer a similar GCSE curriculum to a typical secondary school, including English and Maths, as well as their specialist subject. You can find out more at [www.utcolleges.org](http://www.utcolleges.org).

Studio Schools are similar to UTCs in that they have employer involvement in the curriculum and focus on developing skills needed for employees, involving personal coaching and work experience. They have a similar curriculum to a typical secondary school.

A list of all schools in the London area which admit pupils into Year 10, together with contact details, are listed below.

There are no UTCs or Studio Schools in Brent. If you have any questions please contact the UTC or Studio School you are interested in directly using the details provided. The full application process is set out on the website for each school.

Where a UTC or Studio School requires an application to be made via the local authority, these can be made in the same way, and use the same deadlines as for Year 7 applications, on the [eadmissions.org.uk](http://eadmissions.org.uk) website.

## Studio Schools in London and the surrounding area (schools for 14–19 year olds)

NAME AND ADDRESS	SPECIALISM/NUMBER OF PLACES IN YEAR 10	CONTACT DETAILS	HOW TO APPLY
<b>De Salis Studio College</b> , Hewens Road, Hayes, Middlesex, UB4 8JP	Business and Commerce  60 places	<a href="http://www.desalisstudiocollege.co.uk">www.desalisstudiocollege.co.uk</a> <a href="mailto:desalisstudiocollege@trhat.org">desalisstudiocollege@trhat.org</a> 020 3819 3421	Via your home Local Authority
<b>Logic Studio School</b> , Browells Lane, Feltham, TW13 7EF	Computing Technologies and International Logistics  40 places	<a href="http://www.logicstudioschool.org">www.logicstudioschool.org</a> <a href="mailto:info@logicstudioschool.org">info@logicstudioschool.org</a> 020 8831 3001	Direct to the school
<b>Parkside Studio College</b> , Wood End Green Road, Hayes, Middlesex, UB3 2SE	Applied Learning Specialism in: Creative Media Construction Hairdressing and Beauty Therapy Health and Social Care Hospitality and Catering Sport  60 places	<a href="http://www.parksidestudiocollege.co.uk">www.parksidestudiocollege.co.uk</a> <a href="mailto:parksidestudiocollege@trhat.org">parksidestudiocollege@trhat.org</a> 020 8573 2097	Via your home Local Authority
<b>Space Studio West London</b> , Letchworth Avenue, Feltham, Middlesex, TW14 9RY	Space Aerospace Science Maths  75 places	<a href="http://www.spacestudiowestlondon.org">www.spacestudiowestlondon.org</a> <a href="mailto:info@spacestudiowestlondon.org">info@spacestudiowestlondon.org</a> 020 3696 8140	Direct to the school

## University Technical Colleges in London and the surrounding area (schools for 14–19 year olds)

NAME AND ADDRESS	SPECIALISM/NUMBER OF PLACES IN YEAR 10	CONTACT DETAILS	HOW TO APPLY
<b>Elstree Screen Arts Academy</b> , Studio Way, Borehamwood, Hertfordshire, WD6 5NN	Multimedia Production Arts Digital technology and communication for entertainment industries  100 places	<a href="http://www.esaacademy.org">www.esaacademy.org</a> <a href="mailto:admin@esaacademy.org">admin@esaacademy.org</a> 020 8386 6220	Direct to the school
<b>Elutec Academy</b> , Yew Tree Avenue, Rainham Road South, Dagenham East, RM10 7FN	Product design Engineering  150 places	<a href="http://www.elutec.co.uk">www.elutec.co.uk</a> <a href="mailto:interest@elutec.co.uk">interest@elutec.co.uk</a> 020 3773 4670	Direct to the school
<b>London Design and Engineering UTC</b> , Docklands Campus, University Way, London E16 2RD	Design Engineering  80 places	<a href="http://www.ldeutc.co.uk">www.ldeutc.co.uk</a> <a href="mailto:admin@ldeutc.co.uk">admin@ldeutc.co.uk</a> 07714 255 193	Direct to the school
<b>Mulberry UTC</b> , 64 Parnell Road, London, E3 2RU	Health and Social Care T-Level Health Science and Maths Business and IT Creative and Digital Media & Performing and Production Arts  80 places	<a href="http://www.mulberryutc.co.uk">www.mulberryutc.co.uk</a> <a href="mailto:info@mulberryutc.org">info@mulberryutc.org</a> 020 3137 7024	Direct to the school
<b>South Bank UTC</b> , 56 Brixton Hill, Brixton, London, SW2 1QS	Engineering for building and health sectors  150 places	<a href="http://www.southbank-utc.co.uk">www.southbank-utc.co.uk</a> <a href="mailto:info@southbank-utc.co.uk">info@southbank-utc.co.uk</a> 020 7738 6115	Direct to the school
<b>The Global Academy</b> , The Old Vinyl Factory, Blyth Road, Hayes, Middlesex, UB3 1DH	Creative, technical and broadcast and digital media  150 places	<a href="http://www.globalacademy.com">www.globalacademy.com</a> <a href="mailto:info@globalacademy.com">info@globalacademy.com</a> 020 3019 9000	Direct to the school
<b>The Norwood School</b> , Crown Dale, London, SE19 3NY	Visual and Performing Arts  150 places	<a href="http://www.thenorwoodschool.org">www.thenorwoodschool.org</a> <a href="mailto:post@thenorwoodschool.org">post@thenorwoodschool.org</a> 020 8670 9382	Via your home Local Authority
<b>UTC Heathrow</b> , Potter Street, Northwood, Middlesex HA6 1QG	Aviation engineering Engineering  150 places	<a href="http://www.heathrow-utc.org">www.heathrow-utc.org</a> <a href="mailto:info@heathrow-utc.org">info@heathrow-utc.org</a> 01923 602130	Direct to the school
<b>The Watford UTC</b> , Colonial Way, Watford, Hertfordshire, WD24 4PT	Computer science Travel and tourism Hospitality Event management  150 places	<a href="http://www.watfordutc.org">www.watfordutc.org</a> <a href="mailto:admin@watfordutc.org">admin@watfordutc.org</a> 01923 905240	Direct to the school



# Section 4 – Additional Information

## Contact Information

### Brent School Admissions

■ For information and enquiries about school admissions and how to apply.

Tel: 020 8937 3110 Time: Monday to Friday 9am to 5pm

Email: [school.admissions@brent.gov.uk](mailto:school.admissions@brent.gov.uk)

[www.brent.gov.uk/admissions](http://www.brent.gov.uk/admissions)

### Brent Customer Services

■ Get help and access a computer to make your application at the Brent Civic Centre, Engineers Way, Wembley HA9 0FJ

### Neighbouring local authorities

#### ■ Barnet

Tel: [020 8359 7651](tel:02083597651)

Email: [school.admissions@barnet.gov.uk](mailto:school.admissions@barnet.gov.uk)

[www.barnet.gov.uk/schooladmissions](http://www.barnet.gov.uk/schooladmissions)

#### ■ Camden

Tel: [020 7974 1625](tel:02079741625)

Email: [admissions@camden.gov.uk](mailto:admissions@camden.gov.uk)

[www.camden.gov.uk/admissions](http://www.camden.gov.uk/admissions)

#### ■ Ealing

Tel: [020 8825 5522](tel:02088255522)

Email: [mainroundadmissions@ealing.gov.uk](mailto:mainroundadmissions@ealing.gov.uk)

[www.ealing.gov.uk/admissions](http://www.ealing.gov.uk/admissions)

#### ■ Harrow

Tel: [020 8901 2620](tel:02089012620)

Email: [schooladmissions@harrow.gov.uk](mailto:schooladmissions@harrow.gov.uk)

[www.harrow.gov.uk](http://www.harrow.gov.uk)

#### ■ Hammersmith and Fulham

Tel: [020 8753 1085](tel:02087531085)

Email: [school.admissions@lbhf.gov.uk](mailto:school.admissions@lbhf.gov.uk)

[www.lbhf.gov.uk/schooladmissions](http://www.lbhf.gov.uk/schooladmissions)

#### ■ Hillingdon

Tel: [01895 556 644](tel:01895556644)

Email: [admissions@hillington.gov.uk](mailto:admissions@hillington.gov.uk)

[www.hillingdon.gov.uk/schooladmissions](http://www.hillingdon.gov.uk/schooladmissions)

#### ■ Kensington and Chelsea

Tel: [020 7745 6432](tel:02077456432)

Email: [school.admissions@rbkc.gov.uk](mailto:school.admissions@rbkc.gov.uk)

[www.rbkc.gov.uk/schools/admissions](http://www.rbkc.gov.uk/schools/admissions)

#### ■ Westminster

Tel: [020 7745 6433](tel:02077456433)

Email: [schooladmissions@westminster.gov.uk](mailto:schooladmissions@westminster.gov.uk)

[www.westminster.gov.uk/admissions](http://www.westminster.gov.uk/admissions)

### Department for Education

■ The government department responsible for schools and education.

Tel: [0370 000 2288](tel:03700002288)

[www.education.gov.uk](http://www.education.gov.uk)

### Ofsted

■ Ofsted inspect and report on standards of schools, childminders and local authorities.

Email: [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk)

[www.ofsted.gov.uk](http://www.ofsted.gov.uk)

## Applicants with special educational needs and disabilities (SEND)

Brent Council's policy is that children with SEND or Education, Health and Care plans (EHCP) should attend their local secondary school wherever possible. A small number of children who have an EHCP and the most complex needs attend a special school or have special provision attached to a mainstream school. The Special Educational Needs Assessment Service (SENAS) will discuss this with parents of children with EHCPs and provide information regarding the most appropriate placements for individual children.

### Transfer arrangements for children with an EHCP

The main admission criteria and application processes do not apply to children who have an EHCP. The council will apply for places on behalf of all such children. An annual review of the EHCP will be held before the end of the summer term in Year 5. Discussion will take place at the review between parents, school staff and other professionals about appropriate arrangements for secondary transfer. Parents should note there is no automatic right for any pupil to receive assistance with transport, and should consider carefully how their child would get to school if they do not express a preference for a local school. For further information please contact Brent Council's Special Educational Needs Assessment Service (SENAS).

Tel: [020 8937 3229](tel:02089373229)

Email: [sen.assessments@brent.gov.uk](mailto:sen.assessments@brent.gov.uk)

If you have made a request for your child to receive an Education, Health and Care assessment, but they do not yet have a final EHC Plan you should still apply via the main admissions process.

The SEN Team will only make applications for children who have a finalised EHC Plan.

### Admission arrangements for children without an EHCP

Children who have SEND but do not have an EHCP will transfer to secondary school through the coordinated admission procedures. The Code of Practice on School Admissions states: 'Children with SEND but without an Education, Health and Care plan must be treated as fairly as other applicants. Admission authorities may not refuse to admit a pupil because they consider themselves unable to cater for his or her SEND'. Admission authorities must consider applications from children who have SEND but no EHCP, on the basis of the school's published admissions criteria. All mainstream schools receive funding to provide extra help for children with SEND.

### Admission arrangements for children who are undergoing statutory assessment

It is vital that you apply for a place in the usual way through completing the normal Common Application Form (CAF).

Children with SEND, with or without EHC Plans, are entitled to the services of Brent SEND Information Advice and Support Services. For further information you can contact the Brent SEND Information Advice and Support Services on 020 8937 3434.

### SPECIAL SCHOOLS IN BRENT

Special schools in Brent cater for the small number of children who have complex needs that cannot be met at their local school. All applications to special schools must be made through the Special Educational Needs Assessment Service (SENAS). You cannot apply directly to these schools. The information provided below is designed to inform parents of the provision available in Brent.

#### The Village School

Head teacher: **Hermann Farrington**  
Address: Grove Park, London NW9 0JY  
Tel: **020 8204 5396**  
Fax: **020 8905 0971**  
Email: **office@tvs.brent.sch.uk**  
Website: **www.tvs.brent.sch.uk**  
Age range: **3-19**

Special school for nursery, primary, secondary and post 16 students, with complex physical and medical needs and a range of communication, learning and sensory needs.

#### Woodfield School

Head teacher: **Mr Nick Cooper**  
Address: Glenwood Avenue, London, NW9 7LY  
Tel: **020 8205 1977**  
Fax: **020 8205 5877**  
Email: **admin@woodfield.brent.sch.uk**  
Website: **www.woodfield.brent.sch.uk**

Age range: **11-19**

For pupils aged from 11 to 19 with autism, moderate learning difficulties and severe learning difficulties.

#### Preston Manor School (Additionally resourced provision)

Headteacher: **Beth Kobel**  
Address: Carlton Avenue East, Wembley HA9 8NA  
Tel: **020 8385 4040**  
Fax: **020 8908 2607**  
Email: **info@pmanor.brent.sch.uk**  
Website: **www.pmanor.brent.sch.uk**  
Age range: **11-16**

This is an additionally resourced provision for children with speech and language and communication needs and children with Autistic Spectrum Disorders (ASD).

#### Kingsbury High School Hearing Impaired Unit

Headteacher: **Alex Thomas**  
Address: Old Kenton Lane, London NW9 9ND  
Tel: **020 8206 3000**  
Email: **school@kingsburyhigh.org.uk**  
Age range: **11-16**

This is an additionally resourced provision for children with hearing impairment.

### SPECIALIST OUTREACH SERVICES

Where children do not attend a specialist provision, Brent outreach teams offer a continuum of specialist support to pupils and schools which is flexible in nature and tailored to meet individual needs. Pupils who access these services have a medical diagnosis of either significant hearing impairment, visual impairment or autistic spectrum disorder and may also have an Education Health and Care Plan.

#### Brent Deaf and Hearing Impairment Service (BDHIS)

Team Leader: **Mrs Milly Mastroianni**  
Tel: **020 8937 5107**

#### Brent Visual Impairment Service (BVIS)

Team Leader: **Mr Paul Fielding**  
Tel: **020 8937 3312**

#### Brent Outreach Autism Team (BOAT)

Team Leader: **Ms Clare Henshaw**  
Tel: **020 8937 4659**

## Home to school travel

In London, travel is free on buses for children up to 18 years of age. Where it is possible for a child to travel to school free of charge the council would expect that option to be taken. However, where a journey is considered too long (more than 75 minutes by bus) or too complicated (more than two changes) to be

undertaken by bus, the council will provide assistance with tube or train fares for low income families in the circumstances as follows:

- For children of primary age, transport will only be provided to the nearest suitable school, but for those from low income families aged 8-11, local authorities must ensure that free transport is provided for children living more than two miles from the school.
- For children of secondary age, local authorities must ensure that those from low income families have free transport to any one of the three nearest suitable schools where the distance travelled is between two and six miles. Local authorities must also ensure that transport is provided to the nearest school preferred on the grounds of religion or belief where this is between two and 15 miles away.

Low income families are those whose children are entitled to free school meals or who are in receipt of their maximum level of Working Tax Credit. The council will consider all applications submitted. Application forms are available from Brent Customer Services, Brent Civic Centre, Engineers Way, Wembley HA9 0FJ or by telephone **020 8937 3110**.

If a claim for travel expenses is agreed, Brent Council may make payment in full or in part of reasonable travelling expenses, and may provide other travel arrangements if required, for example escorts.

## Free school meals

If your child attends a Brent school and you are in receipt of one of the following benefits or NASS support, you are eligible to apply for free school meals for your children:

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)

- Working Tax Credit run-on – paid for four weeks after you stop qualifying for Working Tax Credit

Children who receive a qualifying benefit in their own right are also allowed to receive free school meals. Children under the compulsory school age who are in full time education may also be entitled to receive free school meals. When you apply you must provide your national insurance (NI) or NASS number and date of birth in order for us to check your eligibility with the Department of Education, Eligibility Check Service (DfE ECS). Application forms are available from Brent School Admissions Service on **020 8937 3110** or visit: Brent Civic Centre, Engineers Way, Wembley HA9 0FJ. Further information available at [www.brent.gov.uk/freeschoolmeals](http://www.brent.gov.uk/freeschoolmeals)

## Private fostering

- If a child or young person under the age of 16 (or 18 if they have a disability) is living for more than 28 days with someone other than a close family member\*, this is known as a private fostering arrangement. (\*A close family member is a grandparent, aunt or uncle, sibling or step-parent either by blood or marriage).
- There is a duty on parents and carers entering into private fostering arrangements to notify the council. This is in order to safeguard and protect the child's welfare as well as ensuring that the child, carer and parent are receiving appropriate support and help.
- If you know or suspect that a child is being cared for in a private fostering arrangement, please call the Brent Fostering team on **020 8937 4538** or visit [www.brent.gov.uk/privatefostering](http://www.brent.gov.uk/privatefostering) to make a referral.

## Data Protection

Information parents provide when applying for a school place will be used for registered purposes under the Data Protection Act 2019 and the General Data Protection Regulation and will be entered on a secure computerised database. The information is protected by the Data Protection Act 2019 and the General Data Protection Regulation, which ensures the information can only be used for defined purposes and can only be passed to specific people.

The defined purposes are:

- Administering the admissions process as set out in this booklet relevant to my application.
- Preventing fraud or criminal offence or to ensure the safety of any child.

- To ensure the council fulfils its statutory obligation to provide every child within the area with a suitable school place.

The people who may receive the information are:

- The current school (if any).
- The school to which the pupil is to be admitted.
- Other admission authorities so as to ensure that parents have provided consistent information and do not hold on to more than one offer of a place.
- Any organisation legitimately investigating allegations of fraud, criminal offences or child protection.



Brent